

<input type="checkbox"/> New Application <input type="checkbox"/> Replacement Passport <input type="checkbox"/> Renewal	FOR OFFICIAL USE DO NOT WRITE IN THIS BOX <b>BARCODE</b>	CHILD <input type="checkbox"/>  ADULT <input type="checkbox"/>
Please write your name here		
(Surname)		(Christian Names)
National Insurance Number		

**FORM "A"**  
**APPLICATION FOR A SAINT LUCIA PASSPORT**  
**IMPORTANT. Read instructions carefully before completing the form**  
**INSTRUCTIONS**

**(A) SECTIONS OF FORM TO BE COMPLETED**

- Section 1&2** - All Applicants (where applicable)
- Section 3 (a)** - Married women (widow/divorce)
- Section 3 (b)** - Women who are citizens of St. Lucia by naturalization
- Section 4**-All applicants (if applicable)
- Section 5**-All applicants (if applicable)
- Section 6**- All applicants (parent / guardian, if under 16 )
- Section 7**-First time applicants and replacements
- Section 8**-Application for Replacements only
- Section 9**- For parents/guardians of children who have not attained the age of 18 years

**N.B. In the case of a guardian, a statutory declaration is required.**

**(B) SIGNING THE FORM**

- Section 6**— Signature of applicant, if 16 years and over or that of parent/guardian, if under 16 years.
- Section 7**— Should be completed and signed by the person verifying the applicant's declaration and should be a prominent person in the society such as a doctor, lawyer, minister of religion or justice of the peace.

**N.B. Family members are not acceptable recommenders.**

Recommendations from members or officials of firms should bear the printed stamp of the firm. The recommender should certify on the reverse side of one photograph that it is a true likeness of the applicant. **Recommenders are reminded of section 5 (1) and (2) of the Passport Amendment Act No. 23 of 2003.**

- **A first applicant is (18 years & over) required to pay for his/her application in person and attend an interview with the Immigration Department.**

**(C) DOCUMENTS TO BE PRODUCED**

Any applicant who surrenders with this application a previous Saint Lucia passport, which was issued in Saint Lucia, **WILL NOT NORMALLY** be required to produce any other documents unless;

- the information on the passport is not legible
- The applicant's name or status has been changed

**However, if passport was issued overseas, applicant would be required to produce documents as required by first time applicants.**

**C (a) FIRST TIME APPLICANTS**

- Birth certificate
- Change of name document (if applicable)
- Marriage certificate (women only and if applicable)
- Divorce certificate ( women only and if applicable)
- St. Lucia Citizenship document (if born overseas)
- Death certificate (widow)
- National identification card

**N.B in all cases only ORIGINAL documents or certified copies will be accepted.**

**( D ) FOREIGN LANGUAGES**

In cases where the original document is of a foreign language, an English translation of that document by a recognized translator along with the **original** or a certified copy **must be** produced.

**(E) Replacement Passports**

Applicants would be required to provide, a written statement detailing the reason/s for wanting the passport replaced. Supporting documents ( e.g. fire or police report) from the appropriate authority would also be required.

**(F) Children**

**Note** — Where an Order or direction has been made by the High Court or in Chambers or by a magistrate regarding the custody of a child, such Order must be produced or the nature of the direction stated.

**PHOTOGRAPHS**

**(G)** Two (2) passport size copies of a recent photograph of the applicant must be included with the application. These photographs must be taken full face without hat . Only prescription glasses will be accepted.

**(H) COLLECTION OF PASSPORTS (Sec. 5)**

Applicants are required to provide the name of an individual whom they may wish to collect the passport on their behalf. The individual who must be at least 18 years old, would be required to produce his/her National Identification card upon collection.

**N.B. THE IMMIGRATION HEAD-OFFICE RESERVES THE RIGHT TO REQUEST ADDITIONAL SUPPORTING DOCUMENTS AND/ OR REQUIRE AN APPLICANT TO ATTEND ONE OR MORE INTERVIEWS BEFORE ISSUING A PASSPORT**

**( I ) Receipts must be produced upon collection of passports.**

**N.B CHILDREN WILL NOT BE INCLUDED ON PARENT(S) PASSPORTS.**

**NB: ALL APPLICANTS CAPABLE OF SIGNING SHOULD PROVIDE SPECIMEN SIGNATURE AT SECTION 10**

<b>I Surname</b> (in block capitals)		State whether <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss	
<b>Christian Names</b> (in full) (in block letters)		Married	<input type="checkbox"/>
<b>Maiden Name</b> (If applicant is a woman who is or has been married)		Single	<input type="checkbox"/>
		Divorced	<input type="checkbox"/>
<b>Has name been changed</b> If so, state original name  (otherwise than by marriage?)		<b>PERSONAL DESCRIPTION</b>	
		<b>Height</b>	<b>Metres</b>
<b>Country of Birth</b>	<b>Date of Birth</b> (dd/mm/yy)	<b>Colour of eyes</b>	
		<b>Colour of Hair</b>	
<b>Profession or Occupation</b>		<b>Special Peculiarities</b>	
<b>Local Address</b> (in block letters)	<b>Foreign Address (if applicable)</b> (in block letters)		<b>Tel No. (h)      Mobile :</b>
			<b>Tel No. (w)</b>
<b>E-Mail Address(es)</b>			
<b>2 CITIZENSHIP:</b> State whether citizen of Saint Lucia by birth naturalization or registration		<b>Citizen of Saint Lucia by:</b>	
If citizen of St. Lucia by registration or naturalization give particulars of registration or naturalization certificate	Certificate Number	Place of issue	Date of issue(dd/mm/yy)
<b>3 MARRIED WOMEN</b> applying for a passport must complete (a) and where applicable (b)			
(a) Husband or former husband(s)	Surname	Christian Name(s)	
Surname and full Christian names			
Place of marriage	Date of marriage (dd/mm/yy)	Husband or former husband(s) nationality	
b) Women who are citizens of Saint Lucia by naturalization only			
Particulars of husband or former husband(s)	Husband's place and date of birth	If husband was born in a foreign country give place and date of his father's birth	
State whether married more than once .....			
State Yes or No			
<b>4 A.</b> If applicant's birth was registered as a citizen of Saint Lucia abroad state:			
Name of Consulate	Date of Registration	Place and date of parent's birth	
<b>B.</b> Particulars of applicant's parent:			
(a) Name.....			
(b) District (if born in Saint Lucia) ..... Date of birth.....			
(c) (If citizen of Saint Lucia by naturalization or registration) -			
Certificate No..... Date and Place of issue.....			
<b>5. Please enter the name of an individual whom you may wish to collect passport on your behalf.</b>			
Name: .....		NIS #: .....	
Address: .....		Telephone Number(s): .....	
Cellular Number(s): .....		Relationship .....	

**6 DECLARATION**

- A** I declare that the information given in the application is correct to the best of my knowledge and belief, and
- B** That I have not lost the status of Citizen of Saint Lucia, and
- C** That I have not previously held or applied for any passport whatever,
- or **D** That all previous passports granted to me have been surrendered other than passport or travel document No. .... which is now attached and that I have made no other application for a passport since the attached passport or travel document was issued to me.

Signature: ..... Date: .....

Note:— If you have had a passport which has been lost, delete C and D and complete Section 8 on page 3 of this form.

**7 RECOMMENDER (for first applicant and replacement passports)**

I, (name in block capitals) ..... certify that the applicant has been known personally to me for ..... years, and that to the best of my knowledge of him/her, I believe the facts stated on this form are correct, and that he/she is a fit and proper person to receive a passport.

Address ..... Signature .....

..... Profession .....

..... Date .....

**IMPORTANT:** Applicants and recommenders (section 6 & 7) are warned that should any statement contained in their respective declarations prove untrue, the consequences to them may be serious. The attention of persons who are asked to sign this declaration is specially called to the fact that it can only be signed from **personal knowledge** of the applicant and not from Information obtained from other persons. See Section 5(1) & (2) of the Passport Amendment Act No. 23 of 2003.

**8 PARTICULARS OF PREVIOUS PASSPORT WHICH HAS BEEN LOST OR IS NOT AVAILABLE FOR PRESENT USE**

No. .... Issued at ..... on .....

Bearer's names .....

Circumstances in which passport was lost or destroyed, or other reason for its non-availability.

.....

Place and date of loss .....

What measures were taken at the time to report loss and to obtain recovery?

.....

Has loss been reported to the Police? .....

If yes, address of station .....

I certify that the above particulars are correct and undertake in the event of the passport coming again into my possession to return it to the Saint Lucia Passport Office or to a Saint Lucian High Commission.

Date ..... Signed .....

**9 PARENT'S / LEGAL GUARDIAN'S CONSENT**

(For applicants over 16 & under 18 years)

I (name) ..... the (relationship) .....

of name (s) ..... hereby give my consent

for him/her/ (a) to hold a passport,

Signature .....

**DO NOT WRITE IN THIS AREA**

**FOR OFFICIAL USE**

*(Documents produced to be noted here)*

Applicant's Birth Certificate No.	Marriage Certificate No.	Divorce Decree No.	Deed Poll No.	Citizen Certificate No.	Previous Passport No.	Foreign Passports No.

*Any other documents to be noted here:*.....  
.....  
.....

**PAYMENT DETAILS**

Date paid	Amount paid	Receipt Number

**INFORMATION ON PASSPORT TO BE ISSUED**

New passport Number..... Date of Issue .....

**INTERVIEWER**

Name.....

Date of Interview .....

**SECTION 10**

**Applicants Photograph**



**Specimen Signature of Applicant**

